

SCOTTISH BORDERS COUNCIL

ACTION SHEET

COMMUNITY PLANNING STRATEGIC BOARD - November 2021 onwards

Notes:-




Items for which no actions are required are not included

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	ORGANISATION	RESPONSIBLE OFFICER	OUTCOME
9 March 2023				
17 November 2022				
1. Minute	Para 3.1 – action (b) AGREED that details of the organisations represented on the CP Programme Board and the CPP Task Group be sent to Mr McGrath.	SBC	Clare Malster	
2. CPP Task Group Improvement Plan	Para 4 – AGREED that the SBC Director Resilient Communities would bring an update on the work of the Community Planning Partnership Task Group Improvement Plan to the Regional Economic Partnership.	SBC	Jenni Craig	
3. CPP Work Theme – Enough Money to Live On	Para 5 – AGREED to provide a briefing to the next meeting of the Strategic Board on the cost of living crisis and circular economy.	SBC	Jenni Craig	
4. Food Growing Strategy	Para 10 – AGREED that each of the Community Planning Partnership partners would nominate an officer to work with Scottish Borders Council to identify land and projects for community food growing.	All	All	
5. Any Other Business	Para 12.1 – AGREED that Mr McGrath would develop and submit a proposal on Community Councils each setting up a Citizen’s Panel to the SBC Acting Chief Executive, once the SBCCN had contacted all Community Councils to gauge their enthusiasm for such a move, and that their individual support be included in the proposal.	SBCCN	Colin McGrath	
8 September 2022				

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	ORGANISATION	RESPONSIBLE OFFICER	OUTCOME
1. CPP Task Group – Improvement Plan Update including Work Plan	Para 3.2 – action (a) AGREED the draft Work Plan detailed at Section 4 which presented the key priorities and actions for the partnership over the next 12 months.	All	All	
	Para 3.2 – action (b)(i) NOTED that in parallel to the Work Plan, a full review of the current Community Plan was being proposed to be undertaken in 2023-24, including a refreshed Strategic Assessment and the Health Needs Strategic Assessment, which would provide an evidence base for future changes to the Community Plan.	SBC	Jenni Craig	
3. The Promise Governance Structure	Para 5.2 – action (a) AGREED to approve the implementation of the Strategic Partnership outlined in the report (which was agreed in principle at the Children and Young People’s Leadership Group [CYPLG] away day on 30 th June 2022).	SBC	Stuart Easingwood	
	Para 5.2 – action (b) AGREED that the Promise Strategic Lead Officer, Promise Operational Lead Officer and Promise Implementation Officer be directed to continue to work with the current members of the CYPLG to finalise and implement the new governance structure.	SBC	Stuart Easingwood	
	Para 5.2 – action (c) AGREED that additional partners, including AHSCP and ADP, were made aware of the re-organisation of the CYPLG in order to identify areas of cross partnership working in relation to The Promise.	SBC	Stuart Easingwood	
	Para 5.2 – action (d) AGREED that strategic corporate parenting be part of the role of the Scottish Borders’ Children and Young People’s Promise Oversight and Leadership Board.	SBC	Stuart Easingwood	
15 June 2022				
1. Community Planning Partnership Task Group – Improvement Plan Update	Para 3.2 – action (b)(i) NOTED that a further report on a CPP governance structure and performance framework which reflected the Work Plan would also be considered by the CPP Programme Board in August 2022 before being	SBC	Jenni Craig	

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	ORGANISATION	RESPONSIBLE OFFICER	OUTCOME
	presented for approval to the Strategic Board in September 2022.			
18 November 2021				
1. Food Growing Strategy	Para 4.2 – action (b) AGREED that Partner members reflected the Strategy and Action Plan within their own organisational plans and considered how this could contribute to community planning objectives in relation to land use, climate change, health and wellbeing, and community resilience.	All	All	
	Para 4.2 – action (c) AGREED to collaboration between CPP partners to identify resources (land, utilities, funding streams, skills development) to develop community capacity and enable access to community food growing.	All	All	
	Para 4.2 – action (e) AGREED to consider the longer term evolution of the Community Food Growing Strategy and how shared objectives may be reflected in the next refresh of the CPP Community Plan.	SBC	Jenni Craig	Consideration underway.
3. Anti-Poverty Strategy and Action Plan	Para 6 – action (b) AGREED that members of the Community Planning Partnership reflected the Strategy and Action Plan within their own organisational plans and considered how this contributed to community planning objectives.	All	All	
	Para 6 – action (c) AGREED to collaboration between CPP Partners to identify resources to deliver the Strategy and Action Plan where appropriate.	All	All	
9 September 2021				
2. Community Learning and Development Partnership Plan 2021-24	Paragraph 6 – action (d) AGREED to receive an annual report on progress of the Plan.	SBC	Lesley Munro	

NO.	MINUTE PARAGRAPH NUMBER, TITLE AND DECISION REQUIRING ACTION	ORGANISATION	RESPONSIBLE OFFICER	OUTCOME
				To be considered in 2023

KEY:	
No symbol	Deadline not reached
	Overdue
	<1 week to deadline
	Complete – items removed from tracker once noted as complete at meeting.